

Schedule of Fees

1 July 2023 to 30 June 2024

PART 1 – Residential Room Rates – Minimum stay requirements apply

Application Fee Payment of the Application Fee is required at the time of submitting the Residential Application Form. <u>Applications will not be processed without payment of the Application Fee.</u> Payment methods: Visa or MasterCard (over the phone or supplied in an email) or Eftpos at the Residence Reception desk. Cash payments are not accepted. The Application Fee is made up of the following components which are conditionally refundable as indicated: Folio Credit = \$350.00 (on notice of departure) Room Bond = \$600.00 (within 4 weeks of departure ** see notes)	\$950.00
Weekly Base Rate—Add-on's may apply, see below (rate includes Utilities & Laundry Levy)	\$171.50
Add-On—Level 3 room with hand basin (weekly charge to be added to the Weekly Base Rate)	\$14.00
Add-On—Room 204 & 353 larger room (weekly charge to be added to Weekly Base Rate)	\$21.00
Add-On—Room 203 ensuite room - 1 room only (weekly charge to be added to the Weekly Base Rate)	\$105.00
Student Storage Rate - Clinical Education Centre students only (conditions apply) - Per Day Rate	\$5.00

Charges & Levy:

Linen Hire Charge - one-off charge for one full set of linen (sheets, pillow, blankets or doona) self laundering applies	\$40.00
Change of Room Charge - Payable at change of room approval	\$70.00
Guest in your room Charge — per night (Maximum stay of 2 nights)	\$5.00
Guest in your room Mattress Deposit (The deposit is refundable when mattress is returned to reception staff. Conditions apply.)	\$20.00
Weekly Storage Charge (Residents Only) - Per Bay	\$7.00
Weekly Storage Charge (Residents Only) - Per Room (+ Room Bond of \$600.00)	\$77.00
Replacement charge for Lost Room Key and/or Access Card - Per Item	\$30.00
Room and/or Building Access Charge - During Reception Trading hours	\$30.00
Room and/or Building Access Charge - After hours (through Security)	\$100.00
Under the Residence Building Car Parking Bay Charge - (per week/per bay) Limit of 8 spaces available. Application through Manager. (Includes estate parking.)	\$17.50
Initial ID Access Card Charge - for applicants not affiliated with AHCL	\$30.00
Laundry Levy (per week) - automatically calculated into Weekly Base Rates	\$7.00
Estate Parking Charge - Refer to hospital Security Department Phone (02) 9480 9988	

NOTES:

- ◆ Accommodation charges are to be paid ahead of the charge period (paid a minimum of weekly in advance).
- ◆ Following check-in the ongoing payment method is via BPAY.
- ◆ The **Folio Credit** is refunded to the accommodation folio when a Notice of Departure, Part 1 is received.
- ◆ Invoices are not produced for accommodation charges. And receipts are only issued on request.
- ◆ Rates are inclusive of GST requirements.
- ◆ Individuals are responsible to know how much is due, when it is due and to maintain payments within requirements.
- ◆ All payments are subject to refund. Please refer to the Refund Policy in the Resident Handbook or speak with the Housing Services Manager (02) 9480 9330 for conditions of refunds.
- ◆ **At departure a mandatory \$50 carpet cleaning charge will be withheld from the Room Bond refund.
- ◆ This Schedule is subject to additional monetary penalties as documented in the Resident Handbook.

Schedule of Fees

1 July 2023 to 30 June 2024

PART 2 – Guest Room Rates — From 1 night up to 6 weeks

For reservations and payment of the Booking Fee call Residence Reception (02) 9480 9333

Payment options = Credit Card (Visa or MasterCard) or Eftpos (no cash transactions)

Rates are inclusive of GST requirements.

Booking Fee - The Booking Fee is equivalent to the first nights accommodation charge Reservations are only guaranteed following payment of the Booking Fee. The Booking Fee is applied to the first nights charge.	Variable
Standard Room** - with linen supplied - per night	\$60.00
Standard Room** - without linen (guest supplies bed linen & towel) - per night	\$40.00
**All standard guest rooms utilise shared bathrooms	
Ensuite Room - per night (gender specific - one male room only)	\$80.00
Twin Share Ensuite Room —per night (limited availability)	\$100.00

Payment:- Charges are to be paid in full at the time of reservation or at check-in.

For reservations greater than one (1) week, payments can be made each week at Residence reception, for the week in advance.

There are no discounts for length of stay on the advertised rate.

◆ Cancellation and/or Refunds

The Booking Fee and any advance payment will be refunded when notice of cancellation is received in excess of 24 hours before the date of the reservation.

Phone and/or leave a cancellation voice message. Phone: (02) 9480 9333

Guests are required to observe a number of our policies:-

- ◆ Rooms are single occupancy and gender specific.
- ◆ Guests will uphold and observe our gender specific accommodation (the opposite gender is not permitted within your Guest Room after 8:30pm or before 10am)
- ◆ No smoking within the SAH Residence or on the hospital estate
- ◆ No consumption of alcohol in the SAH Residence or on the hospital estate
- ◆ All guests must be over 18 years of age.

Where linen is supplied as part of the Rate, the Guest room beds are ready made. A bath towel is also provided.

All guests utilise the shared bathroom facilities within the Residence, with the exception of the ensuite room.

Guest Rates apply to all SAH Residence accommodation except where a Residential applicant is approved and a License to Occupy is issued under the Residential Room Rates.

Basic cooking kits are available from Reception for guests who wish to provide their own meals. Enquire at Residence Reception. Alternatively, the San Café provides a variety of meal options.

CHECK-IN TIME IS AFTER 2:00pm unless under arrangement (additional charges may apply).

CHECK-OUT TIME IS BEFORE 10:00am unless under arrangement (additional charges may apply).