



Trainee Clinical Coder – Full time position

### **Location – Sydney Adventist Hospital**

A full time Trainee Clinical Coder position has become available within Adventist Healthcare Limited (AHCL).

AHCL consists of a number of entities including Sydney Adventist Hospital, Dalcross Adventist Hospital, San Day Surgery Hornsby, and San Diagnostics & Pharmacy. Operating as an acute-care facility with over 550 licensed beds, Sydney Adventist hospital is the largest private hospital in NSW.

AHCL is proud of our new state of the art Medical Records facility. Continuing education is an integral part of the department's program.

#### **Essential criteria:**

- Completion of medical terminology and clinical coding qualification through HIMAA or OTEN.
- Strong analytical skills and attention to detail
- Ability to achieve deadlines.
- Well organised and ability to prioritise workload.
- Good communication and interpersonal skills.
- Ability to work both unsupervised environment and within a team.

#### **Desirable criteria:**

- Coding experience in any hospital
- Experience using 3M Codefinder
- Experience with electronic medical records
- Training in ICD 10AM 9<sup>th</sup> edition.

***Enquiries and applications addressing the selection criteria and including full curriculum vitae should be addressed to either of the below by 31 March 2017.***

Michael Kedari  
Clinical Coding Manager  
Phone: 9487 9684  
Email: [michael.kedari@sah.org.au](mailto:michael.kedari@sah.org.au)

Caroline Worne  
Medical Records Manager  
Phone: 9487 9684  
Email: [caroline.worne@sah.org.au](mailto:caroline.worne@sah.org.au)