



### **MEDICAL SECRETARY – part time**

Location - Sydney Adventist Hospital, Wahroonga

Northern Nuclear Medicine is a diagnostic imaging practice based at Sydney Adventist Hospital, Wahroonga.

An experienced part-time medical secretary / receptionist is required for 18.5hrs per week, over 3 days, Mon - Fri only (no weekend work) . Must be able to increase hours (up to full-time) to provide annual leave and sick leave cover.

Previous experience in diagnostic imaging and medical terminology preferred.

Familiarity with Kestral Karisma Radiology Information System would be a significant advantage.

Please forward your resume to [dmcharg@bigpond.net.au](mailto:dmcharg@bigpond.net.au)